

## Data privacy information for customers and business associates

The following pages contain information on the processing of personal data by us. Furthermore, you will receive information on your rights pursuant to the EU General Data Protection Regulation (EU GDPR). The information applies in general to the initiation and implementation of business relationships. The specific subject matter of your enquiry or the concluded agreement shall determine what is specifically relevant in your case.

### Who is responsible for the processing of data?

BRELOG GmbH  
 Senator-Apelt-Str. 51  
 28197 Bremen  
 Germany  
 Phone: +49 421 82 86 00  
 Telefax: +49 421 82 86 02 86  
 E-mail: info@brelog.com

### Who is your contact for issues concerning data privacy?

You can reach the (external) data protection officer of our company at:

HUBIT Datenschutz GmbH & Co. KG  
 Lise-Meitner-Str. 2  
 28359 Bremen  
 Germany  
 Phone: +49 421 33 11 43 00  
 E-mail: info@hubit.de

### Which data sources are used by us?

We process personal data we have received from our customers and/or interested parties as well as from our business associates.

Moreover, publicly accessible sources (e.g. Commercial Register, press, media, internet, list of insolvent debtors) may be used for the collection of personal data.

### Which data is processed?

In general, we process following personal data:

- Personal master data
- Company and function
- Address and contact details
- Business interest
- Contract data/Business history
- Banking details/Financial information (e.g. creditworthiness)
- Billing and payment information
- Control and planning data

### For what purpose do we process this data?

We only process your personal data to the extent specifically necessary to answer general inquiries, initiate and execution of business relationships and possibly for advertising purposes.

The legal provisions, in particular the GDPR and the Federal Data Protection Act (BDSG), are observed. Depending on the specific subject of data processing, this is based on one of the following legal bases:

We process all personal data in compliance with the GDPR and the Federal Data Protection Act (BDSG).

- Consent of data subject  
 Article 6(1) (a) GDPR  
 If you have given us your consent to process personal data (e.g. advertising via e-mail), this represents the legal basis for data processing.
- Entering into and fulfilment of contracts  
 Article 6(1) (b) GDPR  
 Personal data is generally processed to initiate and fulfill a contract that you want to conclude or have concluded with us.
- Legal obligation  
 Article 6(1) (c) GDPR  
 Some data processing is mandatory on the basis of a statutory or other legal regulation. This includes, for example, tax and commercial law retention obligations, reports in accordance with the Money Laundering Act and, if necessary, identity or age checks.
- Legitimate interests of the controller  
 Article 6(1) (f) GDPR  
 Otherwise, we can also process personal data to protect the legitimate interests of our company or third parties, provided that these outweigh your interests as the data subject.  
 An overwhelming legitimate interest exists in particular in these cases:
  - Ensuring IT security
  - Assertion of legal claims or defence in the case of litigation

### To whom is my data passed on?

In our company, only those people who need it as part of the internal distribution of tasks to fulfill the specific purpose, in particular contractual or legal obligations, have access to your data.

Any data transfer takes place within the framework of the legal provisions, in particular the GDPR and the BDSG. Data can be passed on in particular to:

- Customs and regulatory authorities
- Subcontractors/logistics partners
- Banks/credit institutions
- Tax advisor/economic auditor
- Public offices/institutions
- IT service provider (hosting, maintenance)
- poss. Lawyer/investigating authorities

#### Is data transmitted to a third country?

Data processing generally takes place on servers in the Federal Republic of Germany or in other member states of the EU or EEA. Depending on the specific order (location of customer or recipient, start and destination) inevitably a transfer to third countries also takes place.

If contractors used in the IT sector are based in a third country, they are required to comply with data protection regulations by means of EU standard contractual clauses and/or an adequacy decision by the EU Commission and, if necessary, certification (e.g. EU-U.S. Data Privacy Framework/DPF) obliged by the GDPR.

#### For how long will my data be stored?

Your data will be processed or stored by us for as long as is necessary to fulfill the specific purpose. Once this purpose has been fulfilled or ceased to exist, your data will generally be deleted.

The data will not be deleted if there is a legal retention obligation to the contrary, the data must be retained for the duration of a limitation period for evidentiary purposes or consent has been given for longer data storage.

#### What are my data (privacy) rights?

Data subjects have the right to:

- Information, Article 15 GDPR
- Rectification of incorrect data, Article 16 GDPR
- Erasure, Article 17 GDPR
- Restriction of processing, Article 18 GDPR
- Data portability, Article 20 GDPR
- Objection, Article 21 GDPR
- Revocation consent, Article 7 GDPR
- Lodging complaint at supervisory authority, Article 77 GDPR

If you have given us your express consent to data processing, you can revoke this at any time. The revocation only affects future data processing and has no influence on the lawfulness of data processing that has already taken place. In the event of a revocation, further processing of the data for the specific purpose is no longer possible.

You can object to the processing of data based on legitimate interest as the legal basis. If necessary, the specific processing is no longer permitted unless there are compelling legitimate reasons on our part to continue processing or the processing serves to assert, exercise or defend legal claims.

#### Right to object to direct advertising

In particular, you have the right to object to data processing for direct advertising purposes. In the event of an objection, we will no longer process your data for this purpose.

If you would like to exercise your rights, please contact us directly or our *contact person for questions about data privacy* (see above).

#### What are my obligations?

As part of a business relationship, you must provide the data necessary to carry out the contract and to fulfill legal requirements.

Without this basic data it is usually impossible to conclude and/or perform a contract. If absolutely necessary data is not provided, a concluded contract may have to be terminated and there may still be a financial claim for compensation or damages.

The information you provide must be accurate and any changes must be communicated.

#### Is automated decision-making used or profiling carried out?

No, we make our decisions individually and do not create profiles.

Last updated: May 31, 2024 (Version 1.1)